

Division of Accounting
OFFICE OF COMMODITY AND CONTRACT PAYABLES
DIRECTORY OF CONTACTS
May 2024

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| OFFICE CHIEF | Rajesh Rai | (279) 234-2962 |
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| COMMODITY & CAL-CARD PAYMENTS BRANCH |
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| BRANCH CHIEF | Lupe Vallejo | (279) 234-2734 FAX (916) 227-8881 |
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| <u>Processing Vendor Payments:</u> CAL-Card, Purchase Orders & Support Encumbrance Policy | | |
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| Commodity Payments - Section Chief | Lenka Johnson | (279) 234-2811 Fax (916) 227-4198 |
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| Commodity Payments (DPAC POs) | | |
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| Support Encumbrance Policy | Marissa Seitz | (279) 234-2785 |
| Lead Person | Marialena Vang | (279) 234-2757 |
| Payment Approving Sr. AO | Anwar Ali | (279) 234-2874 |
| District 1, 7, 11 & HQ 82-95 | Sergei Pavlov | (279) 234-2812 |
| District 4, 6, 8, 9 & HQ 81 | Liliya Oleshko | (279) 234-2771 |
| District HQ 20-80 | Jiixin Lu | (279) 234-2853 |
| District 2, 10, & 16 | Thao Huynh | (916) 662-2096 |
| District 3, 5, 12 | Thao Nguyen | (279) 234-2949 |

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| Shop Payments - Section Chief | Saim Kayani | (279) 234-2839 Fax (916) 227-8881 |
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| Shop Payments (Division of Equipment POs) | | |
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| Lead Person – POs | Jade Xie | (279) 234-2843 |
| Lead Person – POs | Tanessa Silvera | (916) 639-8772 |
| Lead Person – POs | Mai Yang | (279) 220-4760 |
| A, F, J, I, Q, U, W, & Z | Priti Suthar | (916) 698-7331 |

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|-----------------|---|----------------|
| M, N, & T | Vacant | |
| P, R, & V | Vyacheslav (Slava) Zhuk | (279) 234-2739 |
| K, S, & L | Trang Le | (916) 639-9838 |
| O | Robert Moctezuma | (279) 234-2852 |
| C, D, E, X, & Y | Vacant | |
| B, H, & G | Vacant | |

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| CAL-Card Payments – Section Chief | Miriam Ramirez | (279) 234-2977 Fax (916) 227-8881 |
| CAL-Card, Courier | | |
| Lead Person | Kawai (Wayne) Tsang | (279) 234-2913 |
| Lead Person – 2, (SHOP District 1-12 & HQ) | Regina Sanchez | (279) 234-2748 |
| District – 4, 5 (Courier – FedEX) | Oksana Pavlov | (279) 234-2861 |
| District – 8, & HQ Levels (Courier – GLS) | Geraldine Briones | (279) 234-2866 |
| District – 3, 6, 7, & 12 | Alex Tang | (279) 234-2815 |
| District – 1, 9,10 & 11 | Nancy Nguyen | (279) 234-2800 |
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| SERVICE PAYABLES BRANCH |
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| BRANCH CHIEF | Sandy Si | Phone (279) 234-2842 FAX (916) 227-9736 |
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[Processing Vendor Payments:](#) Contracts, Leases, Legal Claims, Damage Claims, Construction-Major/Minor, Advances, CO-OP's, Training, Freight, Board of Control and Miscellaneous

| SECTION | Section Chief | Phone # |
|----------------------|-------------------------------|----------------|
| Service Payables I | Katherine Oda | (279) 234-2987 |
| Service Payables II | Houa Her | (279) 234-2964 |
| Service Payables III | Yu Sum Wong | (279) 234-2871 |

| Contact by Vendor Alpha (**See Page 8 for Alpha Determination) | Accountant | Phone # | Section |
|--|-----------------------------|----------------|----------------------|
| A | | | |
| Aa – Ad | Richard Lam | (279) 234-2889 | Service Payables III |
| Office of Ad ministrative Hearings | Richard Lam | (279) 234-2889 | Service Payables III |

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|---|--|----------------|----------------------|
| Ae – Az | Fanny Hu | (279) 234-2941 | Service Payables III |
| A - Lease | Fanny Hu | (279) 234-2941 | Service Payables III |
| B | | | |
| B Acronyms | Linh P Le | (279) 234-2882 | Service Payables I |
| Ba | Vy Do | (279) 234-2772 | Service Payables I |
| Be | Katy Saephan | (279) 234-2968 | Service Payables I |
| Bi & Bl | Trin Widjaja | (279) 234-2923 | Service Payables I |
| Bo | Ame Cruz | (279) 234-2745 | Service Payables I |
| Br | Penny Lee | (279) 234-2870 | Service Payables I |
| Bu | Penny Lee | (279) 234-2870 | Service Payables I |
| B - Lease | Trin Widjaja | (279) 234-2923 | Service Payables I |
| C | | | |
| Ca – Cn | Tien Mai | (279) 234-2767 | Service Payables III |
| Co - Cz | Debbie Jee | (279) 234-2783 | Service Payables III |
| C – Lease | Debbie Jee | (279) 234-2783 | Service Payables III |
| CHP – California Highway Patrol | Linda Procida | (279) 234-2973 | Service Payables I |
| Clean CA- Stipend District 1-6 | Vacant (e-mail invoices to Clean CA AAH – District 1-6@DOT) | | Service Payables II |
| Clean CA- Stipend District 7-12 | Vacant (e-mail invoices to Clean CA AAH – District 7-12@DOT) | | Service Payables I |
| D | | | |
| D | George Onut | (279) 234-2901 | Service Payables II |
| D - Lease | George Onut | (279) 234-2901 | Service Payables II |
| DPO | Allan Harlow | (279) 234-2972 | Service Payables III |
| Deceased Employee Benefits | Gurmel Sheemar | (279) 234-2952 | Service Payables II |
| E | | | |
| E | Kriti Raniga | (279) 234-2934 | Service Payables I |
| E – Lease | Ame Cruz | (279) 234-2745 | Service Payables I |
| EDD – Employment Development Dept. Invoices | Kriti Raniga | (279) 234-2934 | Service Payables I |
| EFA/ELB | e-mail invoices to EFA.PaymentContract@dot.ca.gov | (279) 234-2947 | Service Payables II |

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| EFT – Lease | Patricia Valencia | (279) 234-2732 | Service Payables III |
| EFT – Enrollment –Service Contracts | Lisa Simpson | (279) 234-2809 | Service Payables III |
| EFT – Enrollment - Major Construction Contracts | Email to: PISA.EFT.OCCP@dot.ca.gov | (279) 234-2882 | Service Payables I |
| Emergency Fuel Card – US Bank | Lisa Simpson | (279) 234-2871 | Service Payables III |
| Escheat | George Onut | (279) 234-2901 | Service Payables II |
| F | | | |
| F | Linh P Le | (279) 234-2882 | Service Payables I |
| F – Lease | Trin Widjaja | (279) 234-2923 | Service Payables I |
| FTB – Franchise Tax Board -Back up Withholdings (7%) | Penny Lee | (279) 234-2870 | Service Payables I |
| Freight | Thao Nguyen | (279) 234-2775 | Service Payables I |
| G | | | |
| G | Thao Nguyen | (279) 234-2775 | Service Payables I |
| G – Lease | Penny Lee | (279) 234-2870 | Service Payables I |
| H | | | |
| H | Penny Lee | (279) 234-2870 | Service Payables I |
| H – Lease | Linda Procida | (279) 234-2973 | Service Payables I |
| I | | | |
| I | Trin Widjaja | (279) 234-2923 | Service Payables I |
| I – Lease | Ame Cruz | (279) 234-2745 | Service Payables I |
| J | | | |
| J | Linh P Le | (279) 234-2882 | Service Payables I |
| J – Lease | Penny Lee | (279) 234-2870 | Service Payables I |
| K | | | |
| K | Ame Cruz | (279) 234-2745 | Service Payables I |
| K – Lease | Penny Lee | (279) 234-2870 | Service Payables I |
| L | | | |
| L | Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used) | | Service Payables II |
| L – Lease | Maggie Martinez | (279) 234-2991 | Service Payables II |

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| Labor Compliance – Major Construction Contracts | Ame Cruz | (279) 234-2745 | Service Payables I |
| Legal (Settlements, Tort) | Maggie Martinez | (279) 234-2991 | Service Payables II |
| Legislative Bills | Ame Cruz | (279) 234-2745 | Service Payables I |
| Levies | Ame Cruz | (279) 234-2745 | Service Payables I |
| Liens | Ame Cruz | (279) 234-2745 | Service Payables I |
| M | | | |
| M | Khurram Saleem | (279) 234-2931 | Service Payables II |
| M – Lease | Maggie Martinez | (279) 234-2991 | Service Payables II |
| Meeting Planners Account – US Bank | Lisa Simpson | (279) 234-2809 | Service Payables III |
| Minor B (all alphas) | Kimberly Nguyen | (279) 234-2947 | Service Payables II |
| MODAL | Irakliy Pachuliya | (279) 234-2969 | Service Payables II |
| N | | | |
| N | Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used) | | Service Payables II |
| N – Lease | Maggie Martinez | (279) 234-2991 | Service Payables II |
| O | | | |
| O | Katy Saephan | (279) 234-2968 | Service Payables I |
| O – Lease | Ame Cruz | (279) 234-2745 | Service Payables I |
| ORF Check Cancellation/Replenishment | Ella Guan | (279) 220-4739 | Service Payables II |
| OWP PL Funds | Lisa Simpson | (279) 234-2809 | Service Payables III |
| P | | | |
| PA - PG | Gurmel Sheemar | (279) 234-2952 | Service Payables II |
| PH - PZ | Khurram Saleem | (279) 234-2931 | Service Payables II |
| P – Lease | Maggie Martinez | (279) 234-2991 | Service Payables II |
| Personal Property Claims | Irakliy Pachuliya | (279) 234-2969 | Service Payables II |
| PISA Payments | Email to: PISA.Construction.Payments.OCCP@dot.ca.gov | (279) 234-2973 | Service Payables I |
| Q | | | |
| Q | Kimberly Nguyen | (279) 234-2947 | Service Payables II |
| Q – Lease | Kimberly Nguyen | (279) 234-2947 | Service Payables II |
| Q – (MGAX) | Vacant(Please mail Invoices to MS 25 or e-mail to | | Service Payables II |

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| | Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used) | | |
| R | | | |
| R | Kriti Raniga | (279) 234-2934 | Service Payables I |
| R – Lease | Linda Procida | (279) 234-2973 | Service Payables I |
| Railroad (all alphas) | Irakliy Pachuliya | (279) 234-2969 | Service Payables II |
| Recology | Vy Do | (279) 234-2772 | Service Payables I |
| Republic Service | Vy Do | (279) 234-2772 | Service Payables I |
| S | | | |
| Sa – Sh | Patricia Valencia | (279) 234-2732 | Service Payables III |
| Sales and Use Tax | George Onut | (279) 234-2901 | Service Payables II |
| Si - Sz | Allan Harlow | (279) 234-2972 | Service Payables III |
| S – Lease | Allan Harlow | (279) 234-2972 | Service Payables III |
| Stipend Payments | Trin Widjaja | (279) 234-2923 | Service Payables I |
| Stop Notices | Email to: Stop.Notice.OCCP@dot.ca.gov | (279) 234-2745 | Service Payables I |
| Student Assistant Contract (CCF & University Enterprises) | Debbie Jee | (279) 234-2783 | Service Payables III |
| T | | | |
| T | Gurmel Sheemar | (279) 234-2952 | Service Payables II |
| T - Lease | Gurmel Sheemar | (279) 234-2952 | Service Payables II |
| Tax and Fee Administration | Maggie Martinez | (279) 234-2991 | Service Payables II |
| 1099 Caltrans Inquiry Line | Patricia Valencia | (279) 234-2732 | Service Payables III |
| 1099 Reporting | Patricia Valencia | (279) 234-2732 | Service Payables III |
| 27A – ORF Deficiency Claims | Ella Guan | (279) 220-4739 | Service Payables II |
| U | | | |
| U | Hanh Le | (279) 234-2959 | Service Payables III |
| U – Lease | Hanh Le | (279) 234-2959 | Service Payables III |
| Uniform Cleaning | Vy Do | (279) 234-2772 | Service Payables I |
| V | | | |
| V | Maggie Martinez | (279) 234-2991 | Service Payables II |
| V – Lease | Maggie Martinez | (279) 234-2991 | Service Payables II |
| W | | | |

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| W | Tiphany Loke | (279) 234-2832 | Service Payables II |
| W – Lease | Tiphany Loke | (279) 234-2832 | Service Payables II |
| X | | | |
| X | Thao Nguyen | (279) 234-2775 | Service Payables I |
| X – Lease | Penny Lee | (279) 234-2870 | Service Payables I |
| Y | | | |
| Y | Thao Nguyen | (279) 234-2775 | Service Payables I |
| Y – Lease | Penny Lee | (279) 234-2870 | Service Payables I |
| Z | | | |
| Z | Thao Nguyen | (279) 234-2775 | Service Payables I |
| Z – Lease | Penny Lee | (279) 234-2870 | Service Payables I |

****Service Payables Alpha Determination:**

1. For invoices beginning with State, California State or other references to State; see [State of California Agency directory](#) for alpha determination.
Example: State of California, Department of Insurance. This is an "I".
2. For invoices beginning with City, County or other reference to a City or County, the name of the City or County will be used for alpha determination.
Example: City of Sacramento, Sacramento City. These are "S".
Example: County of Los Angeles, Los Angeles County. These are "L".
3. For invoices which contain a last name in the title, the last name will be used for alpha determination.
Example: Robert James, Company. This is "J".
Example: William Smith. This is "S".
4. For invoices with no last name in the company title, the first name or reference will be used for alpha determination.
Example: Ace Hardware. This is an "A".
5. For invoices with all last names, use first last name for alpha determination.
Example: Boster, Kobayashi & Associates. This is a "Bo".
Example: Brown & Caldwell. This is a "Br".
6. For invoices with University and U.C. Regents, use the City for alpha determination.
Example: University of California, Berkley. This is "Be".
Example: U.C. Regent, Irvine. This is "I".
Example: California State University, Sacramento. This is "S".